

9 March 2026

Tēnā koe [REDACTED],

Official Information Act request

Thank you for your request under the Official Information Act 1982 (OIA) which we received on 26 February 2026.

You said:

Under the Official Information Act 1982, I request the following information in relation to all properties occupied, owned, or leased by your organisation, where cleaning, security, and/or catering services are provided.

For each such property, please provide:

1. *The physical address of the property and the total leased or occupied floor area (in square metres).*

2. *Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:*

- a. the name of the contract provider;*
- b. the contract start and expiry dates; and*
- c. the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).*
- d. the headcount of staff assigned to perform the work*.*

3. *Where cleaning services, security services, or catering services are delivered by staff directly employed by the agency, the headcount of staff* and their employment arrangement (e.g. permanent, fixed-term, casual).*

** Where staff headcount cannot be provided at a property level, please provide the total headcount for those services across the organisation (where possible).*

Response to your request

- 1. Physical Address:** Level 1, 88 The Terrace, Wellington
Floor Area: 600.3 sq/mtr

2.

	Cleaning	Security	Catering
Name of Provider	Paramount Services Ltd	Advanced Security Group (WGTN) Ltd (Access System licencing/support & Alarm Monitoring)	NA
Contract	July 2023-July 2026	March 2025-March 2026	NA
Value of Contract	\$18,246 (Estimate: contract allows for annual Living Wage adjustment)	\$ 822.50	NA
Period	Annual spend	Annual Spend	NA
Head Count	1 (estimate)	NA	NA
Head Count - Directly Employed	0	0	0
Employment Arrangement	NA	NA	NA

3. As outlined above in section 2, cleaning, security, and catering services are not delivered by staff directly employed by our agency. Such services are provided by third-party providers. As a result, we do not have direct employees in these roles and cannot provide headcount or employment arrangement information.

Publication of response

This response may be published on the Classification Office's [website](#). If it is published there, your personal information will be redacted.

Right of review

You have the right to make a complaint and seek a review by the Ombudsman of this response under [section 28\(3\) of the OIA](#). Information about this process is available at ombudsman.parliament.nz or freephone 0800 802 602.

Thank you for your interest in our mahi.

Ngā mihi nui,

Te Mana Whakaatu—Classification Office